

MAY 1958

MEMORANDUM OF AGREEMENT

SUBJECT: Administrative Services (Club) Officer Position Designations

1. This is to record agreement arrived at by [REDACTED], Executive Officer, Office of Personnel, [REDACTED], Administrative Officer, Office of Training, and the undersigned, on 6 May 1958, relative to the status of Administrative Services positions in regard to position designations and their effect on the Career Service Staffing Authorization.

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2. [REDACTED] pointed out that the Training (ST) Career Service was in the throes of preparing their CSSA and was concerned over the effect of career service responsibility for Administrative Services Officer positions and personnel designated ST upon their CSSA.

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3. This problem had been previously discussed with the Director of Personnel in connection with a proposal by the SSA/DOS that Personnel recommend the appropriate Career Service Designation for such positions and personnel in the Claudastine Services. Accordingly, on the basis of this previous discussion, it was agreed that the Administrative Services Officer positions and personnel would not be considered a part of the ST Career Service Staffing Authorization, that Office of Personnel would work with Office of Training in filling positions of this category and in placing personnel of this type, and that a formal resolution of the correct service designation for these positions and personnel (or the necessity for designations) would be resolved at a later date.

[REDACTED]
Chief, Personnel Operations Division

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CONCUR:

[REDACTED]
Executive Officer,
Office of Personnel

8 APR 1958

Date

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